

MELINDA KATZ  
PRESIDENT



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CITY OF NEW YORK  
OFFICE OF THE  
PRESIDENT OF THE BOROUGH OF QUEENS  
120-55 QUEENS BOULEVARD  
KEW GARDENS, NEW YORK 11424-1015

## 42<sup>nd</sup> ANNUAL EDUCATIONAL INCENTIVE AWARDS

Nomination Form – 2018

*Please print or type all information clearly.*

Please return this form via email to [education@queensbp.org](mailto:education@queensbp.org) with “**Educational Incentive Award**” in the **subject line**. The deadline for submissions is **May 25, 2018 at 5:00pm** unless an extension is granted to your school. Please call (718) 286-2850 if you have any questions.

### PART 1 – SCHOOL INFORMATION

Name # # of School (i.e. John Smith Junior H.S./J.H.S.133Q): \_\_\_\_\_

Street Address of School: \_\_\_\_\_

Neighborhood: \_\_\_\_\_, NY Zip Code: \_\_\_\_\_

Principal’s Name: \_\_\_\_\_ Email: \_\_\_\_\_

School Telephone #: \_\_\_\_\_ Contact Person: \_\_\_\_\_

### PART 2 – GRADUATION AND/OR AWARD CEREMONY

Does your school plan to distribute the Educational Incentive Awards during (pick one):

Graduation

Award ceremony

Date of Graduation: \_\_\_\_\_

Date of Award Ceremony: \_\_\_\_\_

Time of Graduation: \_\_\_\_\_

Time of Ceremony: \_\_\_\_\_

Place of Graduation: \_\_\_\_\_

Place of Ceremony: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*PLEASE CONTINUE TO PART 3-EDUCATIONAL INCENTIVE AWARDS NOMINEES ON THE NEXT PAGE*

**PART 3 – EDUCATIONAL INCENTIVE AWARDS NOMINEES**

Name of **Nominee #1**: \_\_\_\_\_

Home Address of Nominee #1: \_\_\_\_\_

Telephone Number of Nominee #1: \_\_\_\_\_

Parent(s) or Guardian(s) Name(s): \_\_\_\_\_

Reason for Selecting Nominee #1: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of **Nominee #2**: \_\_\_\_\_

Home Address of Nominee #2: \_\_\_\_\_

Telephone Number of Nominee #2: \_\_\_\_\_

Parent(s) or Guardian(s) Name(s): \_\_\_\_\_

Reason for Selecting Nominee #2: \_\_\_\_\_

\_\_\_\_\_

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*FOR QUEENS BOROUGH PRESIDENT'S OFFICE STAFF ONLY*

Date mailed: \_\_\_\_\_ Date received: \_\_\_\_\_

Confirmed via (circle one):    Email    Phone                      By: \_\_\_\_\_

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